## ILP At A Glance Wizard

The ILP At a Glance is a document that will summarize the information on the ILP that is relevant to General Ed Teachers. These documents can be created for an entire caseload in one place called the ILP At A Glance Wizard. Here is how you can access that wizard.

- First click on **Wizards**.
- Then choose **Caseload Wizard** on the green menu bar.

- Then choose **ILP At A Glance Document Wizard.**
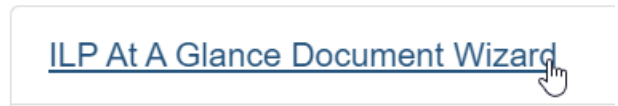
- You will see your caseload. Choose students you want to create a "Glance document" for and then click **Continue**.

- You will have a few options to choose. Choose Create Final for each student who needs an ILP At A Glance.
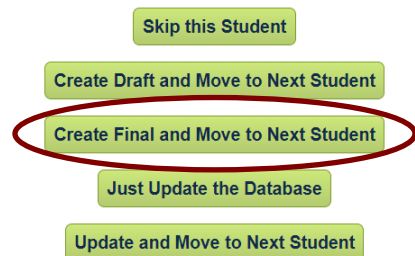
- After creating the document for each student, you will be taken to a list of all the documents.

ILP At A Glance Wizard

- After creating the document for each student, you will be taken to a list of all the documents. To Batch Print these documents, click the check box in the Batch Column for every document you want to print.

Date Created	Created By	Student	Batch	Document	
11/25/2020	EL Admin Test	Julie Test	☑	ILP At A Glance	PDF
11/25/2020	EL Admin Test	Indicator 1112 Test	☑	ILP At A Glance	PDF
11/25/2020	EL Admin Test	Sally Andretti	☑	ILP At A Glance	PDF
11/25/2020	EL Admin Test	Test Arroyo	☑	ILP At A Glance	PDF
11/25/2020	EL Admin Test	Ian Fall	☑	ILP At A Glance	PDF
11/25/2020	EL Admin Test	Baxter Hunter	☑	ILP At A Glance	PDF
11/25/2020	EL Admin Test	Zoe Hunter	☑	ILP At A Glance	PDF
11/25/2020	EL Admin Test	Denise Iaquinta	☑	ILP At A Glance	PDF

- Click View Document Batch to generate one PDF document with all the individual documents combined. You can then print them all in one batch.

View Document Batch

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